

# Volunteer Application

## About You

Name \_\_\_\_\_

Address \_\_\_\_\_ Apt. No. \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip \_\_\_\_\_

Home Phone \_\_\_\_\_ Birthday (month/date) \_\_\_\_\_

Other Phone \_\_\_\_\_

E-mail address \_\_\_\_\_

Driver's License/State Issued \_\_\_\_\_

Do you have auto insurance \_\_\_ yes \_\_\_ no

## Emergency Contact

Name \_\_\_\_\_

Phone \_\_\_\_\_

Relationship \_\_\_\_\_

## Previous volunteer experience

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**Work Experience (2 most recent)**

Employer \_\_\_\_\_

Position \_\_\_\_\_

Work Phone \_\_\_\_\_ Dates of Employment \_\_\_\_\_

Employer \_\_\_\_\_

Position \_\_\_\_\_

Work Phone \_\_\_\_\_ Dates of Employment \_\_\_\_\_

**Education Background**

\_\_\_\_\_ High School \_\_\_\_\_ College \_\_\_\_\_ Post-Graduate

**Languages:**

\_\_\_\_\_

**Do you have any other special skills or talents that you would like to mention or share?**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Do you have any physical limitations, if so, please describe.**

\_\_\_\_\_  
\_\_\_\_\_

**References**

Please list three non-family references we could contact:

Name \_\_\_\_\_

Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_

Phone \_\_\_\_\_ Relationship \_\_\_\_\_

Name \_\_\_\_\_

Phone \_\_\_\_\_ Relationship \_\_\_\_\_

(Your signature indicates your approval for us to verify references.)

## Volunteer opportunities at PROP (Check any that you are interested in)

**Food Shelf:** receive, weigh, sort and stock donated food, prepare food orders for clients

**Office Staff:** answer phones, assist clients with paperwork, record keeping, and general office

To be a food shelf or office staff volunteer, I understand that I must do the following:

1. Attend an orientation
2. Commit to a minimum of 30 hours of service

**Grocery Shopper:** purchase needed grocery items at local grocery stores

**Clothing Closet:** collect and sort new and used children's clothing

**Transport:** occasional transport of food, clothing, and furniture

**Computer Staff:** maintain client database, type correspondence, and prepare mailings

**Special Projects Coordinator:** assist with coordination of seasonal programs (School Supplies, Thanksgiving Food, and Holiday Gifts)

**Seasonal Projects:** assist with the collection and distribution of donations for our seasonal programs (School Supplies, Thanksgiving Food, and Holiday Gifts)

**Ambassador:** generate support and donations by linking with other organizations and businesses in the community

### I am able to Volunteer:

(PROP is open Mon.–Fri. 9:00 am to 12:15 pm and Wed. Evenings – 4:00 pm to 6:45 pm.)

Day(s) of the Week:  M  T  W  Th  F

Morning  Afternoon  Evening  Weekends

How Often?  Weekly  Every Other Week  Occasionally

Check if you are available to work during our seasonal programs

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_



